

MAHARASHTRA STATE SEEDS CORPORATION LIMITED, AKOLA  
 "MAHABEEJ BHAVAN", AMRAVATI ROAD AKOLA

Annexure-A

PRINTED STATIONERY (2023-2024)

Item Code No.	PARTICULAR OF STATIONERY ITEMS	DESCRIPTION	QUANTITY REQUIRED	UNIT	COMPANY MAKE
1	<b>BANK CHALLAN/DISTRIBUTION SLIP BOOK</b>	200 Leaves in four different coloured (50x4 copies) size 8.5"x11" with cover name print colour copy 44 GSM and White copy 54 GSM. Four copies perorating. Both side printing numbering	500	Nos	BALLARPUR
2	<b>BIN CARD</b> (Rate per Thousand)	White Century Card, 12.2 kg. Both side printing, Size 9"x6.5". One eyeletting centre of card. (500 Nos. In each Bundle)	10000	Nos	BALLARPUR
3	<b>CEREAL CONTROL REGISTER</b>	100 Leaves in each Register with Cover name print. Ledger paper 70 GSM. Canvas binding with corner & back. Register size 13"x17" numbering.	100	Nos	BALLARPUR
4	<b>CHARGE REGISTER SECURITY</b>	200 Leaves in each register with cover name print. White paper 54 GSM. Canvas binding with corner and back. Register size 7.5"x12.5" Numbering.	50	Nos	BALLARPUR
5	<b>CREDIT NOTE BOOK</b>	150 Leaves in three different coloured (50x3 copies) size 5.5"x7.5" with cover name print. Size 6.5"x8" .Colour copy 44 GSM and White copy 54 GSM. Two copies perorating. One side printing. Numbering printing	50	Nos	BALLARPUR
6	<b>D O C U M I N V O I C E B O O K</b>	200 Leaves (50x4 copies)Size 16"x9" .Colour copy 44 GSM. White copy 54 GSM. Four copies perorating. One side printing. Numbering printing	600		BALLARPUR
7	<b>DEBIT NOTE BOOK</b>	150 Leaves in three different coloured (50x3 copies) size 5.5"x7.5" with cover name print. Size 6.5"x8" .Colour copy 44 GSM and White copy 54 GSM. Two copies perorating. One side printing. Numbering printing	50	Nos	BALLARPUR
8	<b>DEBIT VOUCHER PAD</b>	100 Leaves in each Pad. Ledger Paper 70 GSM. Size 9.75"x7.25". Both side printing	200	Nos	BALLARPUR
9	<b>FIELD INSPECTION BOOK</b>	50 Leaves in Three different coloured (50x3 copies) with cover name print. Size 8.5"x7" .Colour copy 44 GSM. White copy 54 GSM. Two copies perorating. One side printing. Numbering printing	100	Nos	BALLARPUR
10	<b>FORWARDING LETTER BOOK</b>	300 Leaves in three different coloured (100x3 copies) size 8.5"x11" with cover name print. One side printing. One copy Pink 44 GSM. Perorating, one copy White 54 GSM Size 6.5"x11". One side printing, Numbering	50	Nos	BALLARPUR
11	<b>FOUNDATION SEED DISTRIBUTION REGISTER</b>	150 Leaves in each register with cover name print. Ledger paper 70 GSM. Canvas binding with corner and back. Register size 8.5"x13.5" Numbering, indexing printing	600	Nos	BALLARPUR
12	<b>GATE PASS BOOK</b>	150 Leaves in three different coloured (50x3 copies) size 5.5"x7.5" with cover name print colour copy 44 GSM and White copy 54 GSM. Two copies perorating. One side printing numbering	1500	Nos	BALLARPUR
13	<b>Goods Inward Security Register</b>	200 Leaves in each Register with cover name print. White paper 58 GSM. Canvas binding with corner and back.	100	Nos	BALLARPUR

14	<b>Goods Outward Security Register</b>	200 Leaves in each register with cover name print. White paper 58 GSM. Canvas binding with corner and back. Register size 7.5"x12.5" Numbering.	100	Nos	BALLARPUR
15	<b>GRADING INFORMATION REGISTER</b>	200 Leaves in each Register with Cover name print. Ledger paper 70 GSM. Canvas binding with corner & back. Register size 7.5"x12" numbering.	600	Nos	GVG SUPER
16	<b>GROWER'S AGREEMENT BOND (Rate per Thousand)</b>	Size 8.5"x13" in Seven Pages Both side printing, Ledger paper 70 GSM	15000	Nos	B.P.MILL
17	<b>INWARD REGISTER</b>	100 Leaves in each Register with cover name print. White paper GSM GSM. Canvas binding with corner and back. Register size 8.5"x13.5" Numbering.	200	NOS	BALLARPUR
18	<b>KEY REGISTER SECURITY</b>	200 Leaves in each register with cover name print. White paper 58 GSM. Canvas binding with corner and back. Register size 7.5"x12.5" Numbering.	100	Nos	BALLARPUR
19	<b>LEAVE WITH WAGES REGISTER</b>	100 Leaves in each Register with cover name print. Ledger paper 70 GSM. Canvas binding with corner and back. Register size 8.5"x13.5" Numbering	50	Nos	BALLARPUR
20	<b>LOG BOOK VEHICLE</b>	100 Leaves in each Register with Cover name. White paper 70 GSM. Canvas binding with corner & back. Register size 8.9"x10.9"Numbering	100	Nos	GVG SUPER
21	<b>LOWGRADE/ FAIL SEED DELIVERY REGISTER</b>	100 Leaves in each Register with cover name print. Ledger paper 70 GSM. Canvas binding with corner and back. Register size 8.5"x13.5" Numbering.	200	Nos	BALLARPUR
22	<b>LOWGRADE/ FAIL SEED LIFTING REGISTER</b>	300 Leaves 54 GSM,size 8.5*6.5"with cover name print, colour copy 44 GSM & white copy 54 GSM, 100*3 copies GVG PAPER	50	Nos	BALLARPUR
23	<b>MACHINERY LOG BOOK</b>	100 Leaves in each Register with Cover name. White paper 70 GSM. Canvas binding with corner & back. Register size 8.5"x13.5"numbering, printing	50	Nos	BALLARPUR
24	<b>MTN CONTROL REGISTER</b>	50 Leaves in each Register with Cover name print. Ledger paper 70 GSM. Canvas binding with corner & back. Register size 8.5"x13.5" numbering.	50	Nos	GVG SUPER
25	<b>MTN CUM DO BOOK</b>	250 Leaves in Five different coloured (50x5 copies) with cover name print. Size 8.5"x11" .Colour copy 44 GSM. White copy 54 GSM. Four copies perorating. One side printing. Numbering printing	1000	Nos	GVG SUPER
26	<b>MUSTER CUM WAGES CARD</b>	White Century Card, 12.2 kg. Both side printing, Size 9"x7". One eyeleting centre of card. (500 Nos. In each Bundle)	1000	Nos	BALLARPUR
27	<b>OUTWARD REGISTER</b>	100 Leaves in each Register with Cover name print. Ledger paper 70 GSM. Canvas binding with corner & back. Register size 8.5"x13.5" numbering.	200	Nos	BALLARPUR
28	<b>PETTY-CASH VOUCHER PAD</b>	100 Leaves in each Pad. White Paper 54 GSM. Size 9.75"x7.25". One side printing	100	Nos	GVG SUPPER
29	<b>RAW SEED RECEIPT BOOK</b>	150 Leaves in Three different coloured (50x3 copies) with cover name print. Size 7.5"x5.5" .Colour copy 44 GSM. White copy 54 GSM. Two copies perorating. One side printing. Numbering printing	1000	Nos	BALLARPUR
30	<b>RAW SEED RECEIPT REGISTER</b>	100 Leaves in each Register with Cover name print. Ledger paper 70 GSM. Canvas binding with corner & back. Register size 8.5"x13.5" numbering, indexing printing	300	Nos	BALLARPUR

31	<b>SALES RETURN NOTE BOOK</b>	200 Leaves in Four different coloured (50x4 copies) size 8.5"x11" with cover name print. Colour copy 44 GSM and White copy 54 GSM. Three copies perorating. One side printing. Numbering printing	100	Nos	GVG SUPER
32	<b>SHIFT REPORT REGISTER</b>	100 Leaves in each Register with cover name print. Ledger paper 70 GSM. Canvas binding with corner and back. Register size 8.5"x13.5" Numbering	50	Nos	BALLARPUR
33	<b>STAFF ATTENDENCE REGISTER</b>	100 Leaves in each register with cover name print. Ledger paper 70 GSM. Canvas binding with corner and back. Register size 8.5"x13.5" Numbering.	50	Nos	BALLARPUR
34	<b>STOCK BOOK BIG (100Leaves)</b>	100 Leaves in each Register with Cover name print. Ledger paper 70 GSM. Canvas binding with corner & back. Register size 8.5"x13.5" numbering, indexing printing	500	Nos	BALLARPUR
35	<b>STOCK BOOK BIG (200Leaves)</b>	200 Leaves in each Register with Cover name print. Ledger paper 70 GSM. Canvas binding with corner & back. Register size 8.5"x13.5" numbering, indexing printing	500	Nos	BALLARPUR
36	<b>T.A. BILL FORM (Rate per Thousand)</b>	Size 10"x14" in Two pages . Both side printing, Ledger paper 70 GSM (500 Nos. In each Bundle)	1000	Nos	BALLARPUR
37	<b>THREASING SLIP</b>	100 Leaves in each pad with cover name print. Ledger paper 54 GSM. Cremo Canvas binding with corner and back. Register size 10"x15" Numbering.	1000	Nos	GVG SUPER
38	<b>VISIT REGISTER (SECURITY)</b>	200 Leaves in each Register with cover name print. White paper 58 GSM. Canvas binding with corner and back. Register size 7.5"x12.5" Numbering.	50	Nos	BALLARPUR