

MAHARASHTRA STATE SEEDS CORPORATION LIMITED, AKOLA

"MAHABEEJ BHAVAN", AMRAVATI ROAD, AKOLA

Annexure-A

GENERAL STATIONERY (2024-2025)

ITEM CODE NO.	PARTICULAR	DISCRIPTION OF ITEM	QUAN TITY REQUI RED	UNIT	COMPANY MAKE
1	GREEN LEDGER PAPER LEGAL SIZE	Weight 2.97kg , legal size 80GSM. 215x345mm,500 sheet in each rim	200	Rim	J.K.LEDGER
2	PAPER A-4 SIZE	Weight 2.34kg , A-4 size 75 GSM. 210x297mm, 500 sheet in each rim	2000	Rim	J.K. COPIER
3	BOX FILE	Outer laminated along with Steel Clip Only	1500	No.s	AS PER AVAILABLE IN MARKET
4	FILE COVER (SINGLE CLIP)	Florescent Light Colour ,Wt. 30.9 kg. 15 cms. Steel patti. Clip size 20 cms. Cover name print.Plastic Laminated on back side, Size Printing and other details as per Office sample	2500	No.s	
5	FILE COVER (DOUBLE CLIP)	Florescent Light Colour ,Wt. 30.9 kg. 15 cms. Steel patti. Clip size 20 cms. Cover name print. Plastic Laminated on back side	200	No.s	
6	PASTING FILE	Size 10x15 inches, 32oz, having Brown Colour 100 Leaves 2.5 inches in 52 GSM in each file(Binding & Not to Stapelling), 32"extra board as per office sample	2000	No.s	MILL BOARD SUPER QUALITY
7	FILE FOLDER (PATTI FILE)	32" Board with four size corner cloth patti, full lace size 15x9.5"	500	No.s	MILL BOARD SUPER QUALITY
8	REGISTER 1 QR FULL SIZE RULLING	57 GSM. 72 Pages cover name print 19x31 cms. Inner paper size.	1500	No.s	WHITE CROW
9	REGISTER 2 QR FULL SIZE RULLING	57 GSM. 144 Pages cover name print 19x31 cms. Inner paper size.	1000	No.s	WHITE CROW
10	REGISTER 3 QR FULL SIZE RULLING	57 GSM. 216 Pages cover name print 19x31 cms. Inner paper size.	200	No.s	WHITE CROW
11	REGISTER 4 QR FULL SIZE RULLING	57 GSM. 288 Pages cover name print 19x31 cms. Inner paper size.	100	No.s	WHITE CROW
12	PENCIL CARBON HALF SIZE (KORES)	Pencil carbon royal blue impression 210x330 mm. Kores sapphire 100 sheet in each box.	300	Box	KORES
13	GUM BOTTEL (SMALL)	GUM BOTTEL CAMEL 300 ML	300	No.s	CAMEL
14	GUM BOTTEL (BIG)	GUM BOTTEL CAMEL 700 ML	300	No.s	CAMEL
15	STAMP PAD BIG (CAMELIN)	In Violet colour Ink. Size 157x96 mm.	30	No.s	CAMELIN
16	STAMP PAD SMALL (CAMELIN)	Plastick stamp pad, medium size, violet colour, size 11.6x6.5cms	25	No.s	CAMELIN IMPRESSION DELUX
17	STAPLER PIN SMALL (NO-10)	Staples No.10 (Leg Length 5mm 1000 staples)	5000	Pkt.	MAX
18	U-PIN (Quantity in Pkt.)	Delux Lion Clip 100 in each box	50	Pkt.	LION CLIP
19	ENVOLOP (9*4) SIZE	ENVELOPE SMALL SIZE-9"*4"(PRINTED)	5900	No.s	SHISHESHAI
20	ENVOLOP (11*5) SIZE	ENVELOPE BIG SIZE-11"*5"(PRINTED)	4900	No.s	SHISHESHAI
21	ALL WITH T-PUSH PIN	T-Push pin box perfect pointed flat headed 50 gm	100	No.s	LION
22	TAG WHITE	LOCAL	200	Bundle	LOCAL
23	STAPLER (SMALL)	(KANGAROO) NO-10	300	No.s	KANGAROO
24	PUNCHING MACHINE (BIG)	KANGAROO DP-600	30	No.s	KANGAROO